

# Los Alamos

NATIONAL LABORATORY

## memorandum

*Security and Safeguards Division  
S-6, Information and Personnel Security Group*

*To/MS:* Master Management Distribution  
*From/MS:* Larry Freestone, S-6, MS G733  
*Phone/FAX:* 667-5897/665-5566  
*Symbol:* S6-99-26  
*Date:* May 28, 1999

**Subject: Late Reinvestigations**

DOE Headquarters is placing considerable emphasis on the timely submission of past and current security reinvestigations. For the most part, Laboratory workers have been responsive and completed their reinvestigation packages on time. However, there are approximately 120 employees who have not returned their reinvestigation packages to S-6 and that number may increase as others fail to submit their paperwork.

In the near future, we will be providing appropriate group leaders with the names of employees who have not returned their reinvestigation packages. Please ensure your employees understand the urgency of complying with DOE-mandated suspenses.

For those who have not completed the reinvestigation package, you may want to determine if that clearance is still needed. If not, please notify S-6 to terminate the clearance or downgrade to a lower level.

To meet our DOE timelines for FY 1999, we must receive all reinvestigation packages by June 30. Group leaders will be given the first opportunity to approach their errant employees. After a reasonable period of time, we will then contact division directors regarding those who continue to be delinquent. As a last resort, we will begin removing delinquent employees from all security badge readers July 1. Additionally, we will forward recommendations to DOE AL to terminate the security clearances of these individuals.

If you have questions, please call me at the number above or my Clearance Processing Team Leader at 667-0662.

Cy: S-6 File